

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL**

**Room 133, 1400 East Washington Avenue, Madison, WI**

**Contact: Cletus J. Hansen (608-266-5439)**

**Wednesday, September 19, 2001**

**9:00 A.M.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**FUNERAL DIRECTORS EXAMINING BOARD MEETING**

**Room 133, 1400 East Washington Avenue, Madison, WI**

**Contact: Cletus J. Hansen (608-266-5439)**

**Wednesday, September 19, 2001**

**9:30 a.m.**

1. CALL TO ORDER
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (7/17/01)
4. Administrative Report
  - a. Oscar Herrera
  - b. Cletus J. Hansen, Bureau Director
    - i. Board Roster
    - ii. Meeting Dates
    - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
    - iv. Legislative Status Report on Bill Drafting as of 8/6/01
  - v. To-Do List
  - vi. To-Pass Folder
5. Legislative Update
  - a. Regulation of Crematories
  - b. Biennial Budget Bill
6. Administrative Rules
  - a. Adoption of Proposed Rules re: Education, Apprentices and Examinations
7. Examination Issues
  - a. National Board Exam
8. Board Member Activity
9. Appointment of Committee to Review Statutes and Rules
10. Model Preneed Guidelines, National Funeral Directors Association
11. Miscellaneous Correspondence/Information
  - a. Correspondence with David Benke Regarding Reciprocity
  - b. Survey Form From the Association of Executives of Funeral Service Boards
  - c. Correspondence With Church and Chapel Regarding Cash Advance Items
  - d. Rudolph L. Watkins, Good Shepherd Funeral Home v. Wisconsin Department of Revenue and Three Revenue Agents, et. al.
12. Removals by Unlicensed Persons
13. New Business
13. Public Comments
14. Presentation of Proposed Stipulation By Prosecutor
  - a. Charles A. O'Brien (Green Bay, WI)
  - b. Any That May Be Submitted After Printing of Agenda
15. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
    - i. Juan Barquet
  - b. Case Closings, If Any

- c. Request for Reinstatement Mark Laemmrich, (Neenah, WI)
  - d. Pending Applications, If Any
  - e. Deliberation on Proposed Disciplinary Actions, Administrative Warnings or Stipulations
    - 1) Alan Jensen, Jensen-Jinsky Funeral Home (Plover WI) & Peter N. Van Wagenen (Stevens Point WI)
    - 2) Charles A. O'Brien (Green Bay, WI)
    - 3) Others Submitted After Publishing the Agenda
  - f. Legal Actions Involving the Loewen Group
- 16. RECONVENE TO OPEN SESSION
  - 17. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
  - 18. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.